

# Welcome to the Alternative Therapy Center

## Confidential Patient Intake Form (Acupuncture)

Name: \_\_\_\_\_ Hm #: \_\_\_\_\_ Wk #: \_\_\_\_\_ Cel # \_\_\_\_\_  
Street: \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Age: \_\_\_\_ M \_\_\_ F \_\_\_ Ht: \_\_\_\_\_ Wt: \_\_\_\_\_ Occupation \_\_\_\_\_  
Social Security # \_\_\_\_\_ How did you hear about us \_\_\_\_\_  
Primary Reason for your visit today \_\_\_\_\_  
Other concurrent therapies \_\_\_\_\_

Name of Doctor: \_\_\_\_\_ Phone # \_\_\_\_\_ Fax # \_\_\_\_\_  
Address: \_\_\_\_\_ City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_  
Doctors Diagnosis \_\_\_\_\_  
How are you responding to your present course of treatment? Better \_\_\_\_\_ Worse \_\_\_\_\_ Same \_\_\_\_\_  
Date of last appointment with regular Physician: \_\_\_\_\_  
Reason for that appointment \_\_\_\_\_

### INSURANCE INFORMATION

Insurance Company \_\_\_\_\_ Phone Number \_\_\_\_\_  
Address: \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_  
Name & Ext of Adjuster \_\_\_\_\_ Date of Accident \_\_\_\_\_  
Policy # \_\_\_\_\_ Claim# \_\_\_\_\_ PIP \_\_\_ WC \_\_\_ Deductible \_\_\_\_\_ % of coverage

### YOUR PAST MEDICAL HISTORY (include dates)

Cancer     Diabetes     Heart Disease     Stroke     Sexually Transmitted Disease  
 Seizure     Hepatitis     Thyroid Disease     Alcoholism     High Blood Pressure  
 Other (explain) \_\_\_\_\_

### FAMILY PAST MEDICAL HISTORY

Cancer     Diabetes     Heart Disease     Stroke     Sexually Transmitted Disease  
 Seizure     Hepatitis     Thyroid Disease     Alcoholism     High Blood Pressure  
 Other (explain) \_\_\_\_\_

**Surgeries** \_\_\_\_\_

**Significant Trauma:** \_\_\_\_\_

**Birth History:** \_\_\_\_\_

**Allergies** (drug, food, chemical, environmental) \_\_\_\_\_

### Medicine taken in the past 2 months (medications, vitamins, and food supplements)

Name	Dosage
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**Occupational Stresses** (chemical, physical, psychological, etc) \_\_\_\_\_

**Exercise** (type duration, frequency) \_\_\_\_\_

**Habits:**     Cigarettes     Coffee     Soda     Tea     Alcohol     Drugs     Sugar

**Avg Daily Diet** Morning \_\_\_\_\_  
Afternoon \_\_\_\_\_  
Evening \_\_\_\_\_

**General:**

- Poor Appetite     Fevers     Poor Sleep     Heavy Sleep     Insomnia     Fatigue
- Sweat Easily     Tremors     Cold Hands     Cold Feet     Cold Back     Heavy Appetite
- Cold Abdomen     Chills     Vertigo     Night Sweats     Localized Weakness
- Poor Coordination     Cravings \_\_\_\_\_  Sudden Energy Drop At \_\_\_\_\_(time)
- Peculiar Tastes or Smells \_\_\_\_\_  Strong Thirst (cold/hot drinks) \_\_\_\_\_
- Bleeds/ Bruises Easily (where) \_\_\_\_\_  Varicose/Spider Veins

**SKIN/HAIR**

- Rashes     Pimples     Ulcerations     Dandruff     Loss of Hair     Change in Texture
- Hives     Itching     Purpura     Eczema     Other hair/skin problems \_\_\_\_\_

**HEAD, EYES, EARS, NOSE AND THROAT:**

- Dizziness     Eye Pain     Sinus Problems     Poor Hearing     Jaw Clicks     Ringing in Ears
- Concussion     Mucus     Poor vision     Copious Saliva     Earaches     Nose Bleeds
- Eye Strain     Floaters     Facial Pain     Color Blindness     Glasses     Night Blindness
- Migraines     Cataracts     Dry Mouth     Grinding Teeth     Dry Throat     Teeth Problems
- Headaches (where) \_\_\_\_\_

**CARDIOVASCULAR:**

- High Blood Pressure     Chest Pain     Fainting     Irregular Heart Beat     Cold Hands/Feet
- Low Blood Pressure     Blood Clots     Dizziness     Swollen Hands/Feet     Difficulty Breathing

**RESPIRATORY:**

- Coughing Blood     Cough     Asthma     Bronchitis     Pneumonia     Tight Chest
- Production of Phlegm     Difficulty Breathing When Lying Down

**GASTROINTESTINAL:**

- Nausea     Vomiting     Diarrhea     Hemorrhoids     Belching     Black Stools     Gas
- Bad Breath     Rectal Pain     Pain/Cramps     Constipation     Bloody Stool     Sensitive Abdomen

**BOWEL MOVEMENT:** Frequency \_\_\_\_\_ Color \_\_\_\_\_

**GENITO-URINARY**

- Pain on Urination     Wake up to Urinate     Kidney Stones     Urgency to Urinate     Impotency
- Incontinence     Frequent Urination     Blood in Urine     Venereal Disease     Other \_\_\_\_\_

**PREGNANCY & GYNECOLOGY**

- Irregular Periods     Clots     Discharge     Sores     Breast Lumps     Menopause
- # of pregnancies \_\_\_\_\_ #of Births \_\_\_\_\_ # Premature \_\_\_\_\_ # Miscarriages \_\_\_\_\_ Age at first Menses \_\_\_\_\_
- Period Duration \_\_\_\_\_ Last Menses \_\_\_\_\_ Birth Control \_\_\_\_\_

**MUSCULOSKELETAL:**

- Neck Pain (where) \_\_\_\_\_  Muscle Pain (where) \_\_\_\_\_
- Back Pain (where) \_\_\_\_\_  Joint Pain (where) \_\_\_\_\_

**NEUROPSYCHOLOGICAL:**

- Poor Memory     Seizures     Areas of Numbness     Concussion     Depression
- Anxiety     Anger Easily     Easily Stressed     Considered/Attempted Suicide
- Other Neurological or Emotional (specify) \_\_\_\_\_

**Most & Least Favorite** Climate: \_\_\_\_\_

Season: \_\_\_\_\_ Taste: \_\_\_\_\_

Time of Day \_\_\_\_\_ Temperature \_\_\_\_\_

# **ACUPUNCTURE TREATMENT AGREEMENT & CONSENT**

**JoAnne Lehrfeld, AP**

## **VOLUNTARY TREATMENT**

I voluntarily consent to receive acupuncture treatment. The procedures involved in treatment have been explained to me and I have felt free to ask questions. I understand that I may be treated with the insertion of needles and/or with the application of heat to the skin.

I have not been guaranteed any success concerning the uses and effects of acupuncture. I understand that I am free to discontinue treatment at any time.

## **POSSIBLE SIDE EFFECTS AND HEALING REACTIONS**

I understand that acupuncture may result in certain side effects, including: local bruising, slight bleeding, fainting, dizziness, temporary pain or discomfort, and temporary aggravation of symptoms existing prior to treatment.

## **MEDICAL REFERRAL**

I understand that if there is a worsening of my ailment or condition, or if a new ailment or condition arises that I should consult my medical doctor.

Acupuncture treatment is a complement to and not a substitute for Western medical care. Certain conditions may best be addressed in partnership with my medical doctor or other health care provider.

## **INFECTIOUS DISEASE AND CLEAN NEEDLE PROCEDURES**

I understand that there is infectious disease carried through the air, through physical contact, and through body fluids. I understand that my acupuncture practitioner follows universally prescribed precautions to guard against the spread of infection. My practitioner uses only sterilized, prepackaged, disposable needles. Needles that are used for my treatment are used only on me and are inserted according to clean procedures based on nationally prescribed standards.

## **PAYMENT AND CANCELLATIONS**

I understand that payment is due at the time of treatment. In order to prevent being charged a \$60 cancellation fee I agree to give at least 24hrs notice of cancellation.

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Physician Signature

**Patient Questionnaire**

1. Please list the family members or other persons, if any, whom we may inform about your general medical condition and your diagnosis (including treatment, payment and health care operation.

\_\_\_\_\_

\_\_\_\_\_

2. Please list the family members or significant others, if any, whom we may inform about your medical condition IN AN EMERGENCY:

\_\_\_\_\_

\_\_\_\_\_

3. Please print the address of where you would like your billing statements and/or correspondence from our office to be sent if other than your home.

\_\_\_\_\_

\_\_\_\_\_

4. Please indicate if you want all correspondence from our office sent in a sealed envelope marked "CONFIDENTIAL":

YES \_\_\_\_\_ NO \_\_\_\_\_

5. Please print the telephone number where you want to receive calls about your appointments, lab and x-ray results, or other health care information if other than your home phone number \_\_\_\_\_

6. Can confidential messages (i.e., appointment reminders) be left on your answering machine or voicemail?

YES \_\_\_\_\_ NO \_\_\_\_\_

PATIENT NAME \_\_\_\_\_ (Guardian if under 18 years)

\_\_\_\_\_  
Patient/Guardian Signature

\_\_\_\_\_  
Date

**Alternative Therapy Center** MM 15975  
2525 4<sup>th</sup> Street N. Saint Petersburg, FL 33704  
727-822-9220  
JoAnne Lehrfeld, M.Ac, L.Ac., Acupuncture Physician

**Authorization for *other uses* of Protected Health Information (PHI)**

Our Notice of Privacy Practices provides information about how we may use and disclose protected health information (PHI) about you pursuant to our general Patient Consent Form. On occasion, the patient and the Practice may want to use PHI for reasons other than treatment, payment, and health care operations. This form summarizes the anticipated use of information about you for which this authorization is required. The Practice provides this form to comply with the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

Specific description of the information to be used or disclosed, including the specific purpose:  
Office promotions, holiday & or birthday cards, newsletters, change of address

Individuals who may use or disclose this information: JoAnne Lehrfeld, AP and the staff of Alternative Therapy Center

Expiration date of this Authorization: Ongoing until patient indicates in writing otherwise

The above mentioned protected health information may be subject to re-disclosure by the party receiving the information and may no longer be protected by the privacy rules.

By signing this form, you authorize the Practice to use and disclose protected health information about you for the reasons mentioned above. You have the right to revoke this authorization at any time, in writing, signed by you. However, such a revocation shall not affect any disclosures we have already made in reliance on your prior authorization. Submit your revocation to the Privacy Officer of the Practice.

This authorization was signed by: \_\_\_\_\_  
Printed name- Patient or Representative Date

Relationship to Patient (if other than patient): \_\_\_\_\_

\_\_\_\_\_  
Patient/Guardian Signature Date

Witness: \_\_\_\_\_  
Name Date

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JoAnne Lehrfeld, M.Ac, L.Ac., Acupuncture Physician

Our notice of Privacy Practices provides information about how we may use and disclose protected health information about you. The notice contains a Patient Rights section describing your rights under the law. You have the right to review our Notice before signing this Consent. The terms of our Notice may change. If we change our Notice, you may obtain a revised copy by contacting our office.

You have the right to request that we restrict how protected health information about you is used or disclosed for treatment, payment or health care operations. We are not required to agree to this restriction, but if we do, we shall honor that agreement.

By signing this form, you consent to our use and disclosure of protected health information about you for treatment, payment and health care operations. You have the right to revoke this Consent, in writing, signed by you. However such a revocation shall not affect any disclosures we have already made in reliance on your prior Consent. The Practice provides this form to comply with the Health Insurance Portability and Accountability Act of 1996 (HIPAA)

The patient understands that:

- Protected health information may be disclosed or used for treatment, payment or health care operations.
- The Practice has a Notice of Privacy Practices and that the patient has the opportunity to review this notice
- The Practice reserves the right to change the Notice of Privacy Policies
- The Patient has the right to restrict the uses of their information but the Practice does not have to agree to those restrictions
- The Patient may revoke this Consent in writing at any time and all future disclosures will then cease
- The Practice may condition treatment upon the execution of this Consent

This Consent was signed by: \_\_\_\_\_  
Patient or Representative Date

\_\_\_\_\_  
Printed name of person signing this form

Relationship to Patient (if other than patient): \_\_\_\_\_

Witness: \_\_\_\_\_  
Name Date